

Augst 24, 2026 EMPL Board of Trustees Meeting Minutes

President Van Thompson called the August meeting of the Library Board to order at 3:30pm

Present: Van Thompson, James A. Hoffman, Deborah VanderBeke, Pam Muehling, Tami Cox, Linda Nelson, Linda Gates

Absent: Evelyn Stokes

Also Present: Bianca Sierra, Livvy Menage, Dom Mendoza

Introduction of Visitors: None

Public Comment: None

Consent Agenda ACTION: Reviewed the minutes of the July meeting. Reviewed purchase card spending for July. Reviewed bills paid for July. Debbie made a motion to approve the consent agenda. Tami seconded. Motion passed.

Financial Reports from the City of East Moline: Reviewed Revenue and Expenditure report for 2026 and Account Balance report for July. There was discussion on how the IPTIP account is funded and if the library board is able to request for funds to be transferred into this account. The Director will contact the city and request this information.

Library Report:

The Director provided an update on the PT custodian position including that interviews had started. Starting in 2027, flexible scheduling will no longer be available to staff. Staff will be able to make changes to their schedules every six months. The Director has created a two-year salary increase schedule for library positions currently not meeting the salary average for their position in Illinois libraries serving similar community sizes. The Kiwanis donation will be used to purchase large permanent signage for the front and back library entrances. The library received the state security grant check and the Director has contacted all contractors to schedule work. All volunteer positions are filled and the Assistant Director will be working with UT with student volunteers. Various areas of the library will have flooring repairs done soon. We are still working towards the perfect vehicle design and have multiple vendors drafting designs. The Director will begin reaching out to contractors to request proposals for a library vehicle carport. It is too early to obtain insurance pricing.

Committee Reports: Reviewed the Personnel committee report from July which discussed updating the Director's job description, the Director evaluation, and staff salaries for 2027.

Business:

ACTION 1: Reviewed the proposed FY 27 hourly rate for the Transitions social worker. Van made a motion to approve a 5% increase. Linda G seconded. Motion passed.

ACTION 2: Reviewed the proposed meeting dates for FY 2027. Tami made a motion to approve the meeting dates. Pam seconded. Motion passed.

Imagination Library MOU: Reviewed the MOU and requested the Director find out what time of year the library will receive the annual bill, if there will be outside funding after the first two years, and if

there are any long-term donors. Generally there needs to be specific economics integrated into the MOU.

Review Illinois Standards for Libraries: Reviewed Governance and Administration. The library was meeting all core standards, intermediate on the majority of standards, and advanced on several standards.

Presidents Items: None

Meeting adjourned at 4:45