

May 18, 2026 EMPL Board of Trustees Meeting Minutes

President Van Thompson called the May meeting of the Library Board to order at 3:30pm

Present: Van Thompson, James A. Hoffman, Linda Nelsen, Deborah VanderBeke, Mereleena Olvera, Evenlyn Stokes, Pam Muehling

Absent: Linda Gates

Also Present: Bianca Sierra, Kate Tredway, Livvy Menage

Introduction of Visitors: None

Public Comment: None

Consent Agenda ACTION: Reviewed minutes of April meeting. Reviewed purchase card spending for April. Reviewed bills paid for April. Debbie made a motion to approve the consent agenda. Pam seconded. Motion passed.

Financial Reports from the City of East Moline: Reviewed the Revenue and Expenditure report for FY 2026 and the Account Balance Report for April 2026.

Library Report: Director provided an update on the search for an HR consultant and recommendation to hire Happy Human HR. The library banned a juvenile patron for 6 months for harassing another juvenile patron. There was discussion on extending the ban but the ban was not extended. MetroLink EV chargers should be completed within the next few weeks. They will paint the parking lines green and add stenciling. Freymann photography was hired to take stock photos of the library to be used on the new library website and for general PR and Marketing purposes. The director met with three cleaning companies and FBG had the lowest bid turned in and presented a very professional proposal. Livvy provided an update on the RAYGUN t-shirt fundraiser which is planned for June and July.

Committee Reports: Building committee report was reviewed from April. Pam is going to reach out to a contact at Arc of the QC to see if they have any interest in helping the library with flower bed maintenance.

Business:

Action 1: Approval of Agreement with HPLD for FY 2026-FY2027 library services. The Director presented the Agreement and noted the only change was adding a date to the January library vehicle payment. Kate Tredway, the HPLD treasurer, shared that their board wanted to keep the agreement to 1 year but their plan is eventually to move to a longer term agreement. Van made a motion to approve the agreement as is. Debbie seconded. Motion passed.

Illinois Library Standards: The board reviewed Building and Grounds standards and Collection Management standards. The library is meeting core components for all standards with some instances of intermediate and advanced. Areas for further development include additional staff training on building systems as appropriate and security protocol for keys and passwords.

Presidents Items: Van shared that Heidi Charleston will be visiting the library in June and invited the trustees to attend a luncheon at the library. Time TBD.

Closed Session: Van made a motion to go into closed session at 4:50. Debbie seconded. Motion passed. At 5:42 the board returned to open session.

Action: James A made a motion to approve the HR Services proposal after it is reviewed by the library attorney and are confirmed with Happy Human HR. Debbie seconded. Motion passed unanimously.

Meeting adjourned at 5:56