

December 1, 2025 EMPL Board of Trustees Meeting Minutes

President Van Thompson called the July meeting of the Library Board to order at 3:30pm

Present: Van Thompson, James A. Hoffman, Linda Nelsen, Linda G, Lynn Colgan, Debbie VanderBeke, Pam Muehling

Absent: Evenlyn Stokes

Also Present: Bianca Sierra

Introduction of Visitors: Sarah Persico

Public Comment: None

Consent Agenda ACTION: The purchase card spending and bills paid were reviewed. Debbie made a motion to approve the consent agenda. Pam seconded. Motion passed.

Financial Reports from the City of East Moline: Reviewed the monthly Revenue and Expenditure report for October 2025 and the Account Balance report for October 2025. Director also provided the Account Balance report for November 2025.

Library Report: Director provided insight into the current state of the library in a variety of different areas. Director provided update on the recently filled position in the Outreach and Programming department and some of the responsibilities staff have taken on; the new temp employee working as a library page; library social worker; and staff evals.

Director shared an update on a recently banned patrons, juvenile food insecurity, and a donation for the Children's area. The donation will be used to purchase children's materials per the request of the donor. The library is asking for single serving Chef Boyardee donations for juvenile patrons.

The Director shared progress on launching a fundraising campaign for the Library Outreach Vehicle. Up to two board members can attend meetings at any given time due to OMA rules. Director will schedule a meeting soon to discuss next fundraising steps.

Committee Reports: The unapproved meeting minutes from the policy committee were shared.

Business:

Action 1: Board reviewed meeting dates for 2026. Van made a motion to approve the meeting dates for 2026. Linda G seconded. Motion passed.

Action 2: Director reviewed Parking Lot Policy. Pam made a motion to approve the Parking Lot Policy as is. Lynn seconded. Motion passed.

Action 3: The Confidentiality and Patron Privacy Policy was reviewed. Debbie made a motion to approve the Confidentiality and Patron Privacy Policy as is. Linda G seconded. Motion passed.

Action 4: Director reviewed changes to the Circulation Policy. Pam made a motion to approve the updates to the Circulation Policy. Debbie seconded. Motion passed.

Action 5: The Director provided the current cash in bank and expected expenses to close out FY 2025. There was discussion on how much to transfer from the general fund to the capital improvement fund. Van made a motion to authorize the Director to transfer up to \$50,000 from the general fund surplus to the capital improvement fund. Pam seconded. Motion passed.

Presidents Items: Chris Hume has resigned from the library board of trustees. Van requested that there be an item on the January agenda regarding how to fill the role of vice president.

Meeting adjourned at 4:45.