

October 27, 2025 EMPL Board of Trustees Meeting Minutes

President Van Thompson called the October meeting of the Library Board to order at 3:33pm

Present: Van Thompson, James A. Hoffman, Linda Nelsen, Lynn Colgan, Debbie VanderBeke, Chris Humes, Evenlyn Stokes, Pam Muehling

Absent: Linda Gates

Also Present: Bianca Sierra

Introduction of Visitors: N

Public Comment: None

Consent Agenda ACTION: Chris made a motion to accept the consent agenda. James A seconded. Motion passed.

Financial Reports from the City of East Moline: Reviewed City of EM budget reports. The Director updated the board with the most recent PPRT and Tax Distribution balances. The Library has received 82% of each distribution. The quarterly statements for the Endowment and Outreach Vehicle were reviewed. Van recommended transferring the annual endowment distribution to the Outreach Vehicle fund. The Director will make the request.

Library Report: The library had a library assistant resignation in the OP department. The opening has been filled with the new person starting November 3. Staff evaluations are currently in progress. Library staff will complete Narcan administration training during the November 6 staff in-service in order to be compliant with the new Illinois law regarding Narcan administration in libraries. The library has received two complaints. One in regard to closing the library for the Haunted House Event. The library board president will reply to this complaint. The other complaint is regarding a request to refund a fee a patron paid in July. Patron has not returned missing items therefore the fee cannot be refunded. The vice president will respond to this patron. The TBS equipment will be installed November 18. The Director is acquiring quotes to fix the sign in the parking lot. MetroLink is finalizing an IGA with their EV Charger vendor.

Committee Reports: The building committee discussed needs for the Public Parking lot policy. They also reviewed the Standards for Illinois Libraries building maintenance checklist.

Business:

Action 1: Van made a motion to approve Resolution 25-01 to Levy and Assess a Tax for the building and maintenance of the library. Pam seconding. Roll call was done. Van, James A, Evenlyn, Chris, Pam, Lynn, Linda N, and Debbie all voted to approve Resolution 25-01. Linda Gates was absent.

Action 2: Van made motion to approve the FY 2026 Library budget. Debbie seconded. Motion passed unanimously. Linda Gates was absent.

Presidents Items: Van passed out paper copies of the Director's evaluation and requested they be returned to the library on November 17. Van also provided the director with instructions for the State of the Library to be shared with the board at the December 1 meeting.

Meeting adjourned at 4:59.