

July 28, 2025 EMPL Board of Trustees Meeting Minutes

President Van Thompson called the July meeting of the Library Board to order at 3:30pm

Present: Van Thompson, James A. Hoffman, Linda Nelsen, Lynn Colgan, Debbie VanderBeke, Chris Hume, Pam Muehling, Evelyn Stokes, and Linda Gates were present

Absent: None

Also Present: Bianca Sierra

Introduction of Visitors: None

Consent Agenda: Debbie made a motion to accept the consent agenda; Chris seconded. Motion passed.

Financial Reports from the City of East Moline: Reviewed the Revenue and Expenditure report through June 2025 and the June Account Balance Report. The quarter 2 Endowment and Outreach Vehicle Fund reports were reviewed. The Director presented the revenue and expenditures for the halfway point of FY 25. Debbie asked for an update on the Swanson bequest. There has been no change or updates to share.

Library Report: The Director updated the board on recent staffing changes including 1 retirement, 1 resignation, and 2 new hires. The book extension has been installed, and the building committee will be making a decision to add bollards or rubber bumper for additional protection. HPLD has a full board and the library is planning multiple programs at the Heritage Center November - April.

Committee Reports: The Policy committee shared updates on the Bylaws and updated Fund Balance Policy.

Business:

ACTION: Approval of update bylaws. The updated bylaws were reviewed. Pam made a motion to approve the bylaws; Debbie seconded. Motion passed.

ACTION: The updated Fund Policy was reviewed. James A made a motion to approve the updated Fund Balance Policy; Pam seconded. Motion passed.

ACTION: The meeting room renewal agreement with Accurate Biometrics was reviewed. Pam made a motion to approve the agreement; Chris seconded. Motion passed.

ACTION: The minutes from the June 30, 2025 closed session were reviewed. Debbie made a motion to approve the minutes; Lynn seconded. Motion passed.

ACTION: The Director requested that the library close at 5pm on October 23 and close all day on October 24 and 25 for the annual Haunted House. Chris made motion to approve the requested closures; Debbie seconded. Motion passed.

ACTION: The Director requested that the library close on November 6 for an all day staff inservice. James A made a motion to approve the closure request. Evelyn seconded. Motion passed.

ACTION: Approval to increase the annual nonresident fee to \$105 for adults. Calculation are based on a predetermined formula provided by the State of Illinois. Debbie made a motion to increase the nonresident fee. Chris seconded. Motion passed.

Discussion on MetroLink EV Chargers. The Director provided an update on the installation of 4 EV chargers to the library parking lot, to be provided by MetroLink. The location of the stalls has been selected. We are currently awaiting an IGA from MetroLink to review.

Closed Sessions: Van made a motion to go into closed session. Debbie seconded. Motion passed.

Presidents Items: Van would like to change how the Director's annual review is conducted and that the review be led by the Personnel Committee. Further discussion to take place in the Personnel Committee.

Public Comment: None

Meeting adjourned at 5:16pm