

March 24, 2025 Policy Committee Meeting Minutes

President Van Thompson called the meeting to order at 4:54pm

Present: Van Thompson and Chris Humes

Absent: Trish Burnett

Also Present: Bianca Sierra

Introduction of Visitors: None

Consent Agenda: Van made a motion to approve the July 22, 2024 meeting minutes. Chris seconded. Motion passed.

Old Business: None

New Business:

- a) Program Policy draft was reviewed. Draft was accepted as is and will move for approval of full board on April 28, 2025.
- b) Donation (Gift) Policy draft was reviewed. Draft was accepted as is and will move for approval of full board on April 28, 2025.
- c) Authority to Spend Policy draft was reviewed. Draft was accepted as is and will move for approval of full board on April 28, 2025.
- d) Security Camera Policy draft was reviewed. Draft was accepted as is and will move for approval of full board on April 28, 2025.
- e) Review of current bylaws. The Director will update create a draft of updated bylaws to include the information below. The Policy Committee will review draft at the June meeting.
 - a. Update duties of secretary to remove minute taking of regular meetings and add minute taking and recording closed session minutes.
 - b. Update Article E number 3 to remove b.
 - c. Update Article F board meeting agendas. Move Public comment to number 7 and add a time limit. Include months for closed session to review meeting minutes.
 - d. Update Article G to add Policy Committee and update number 3 to current practice.
 - e. Update Article H and add additional duties to the Director.
 - f. Include whether or not to have a meeting when there is not a quorum.

Public Comment: None

Meeting adjourned at 5:35