

Policy Statement

The East Moline Public Library accepts donations that support and further the library mission, vision, and values. No goods or services are provided by the library in return for any type of donation or contribution.

Monetary Donations

The library welcomes monetary donations. Cash and check donations are accepted in person at the library. Check donations may also be mailed to the library. Electronic donations may be made online through the library <u>website</u>. Unless otherwise requested, donations will be used to further the library mission as determined by the Library Director and Library Board of Trustees. Donors that would like their donations to be used for a specific library fund should indicate this at the time of the donation in writing. All donors will receive a letter from the Library Director in gratitude which can be used for tax purposes. All donors will be included in our bimonthly newsletter unless anonymity is requested.

Memorials and Planned Giving

Memorial donations made on behalf of a loved one will be regarded in the same manner as monetary donations as outlined above. Please contact the library when a memorial is established. Donors should indicate the donation is for a memorial at the time of donation. Memorials will be included in our bimonthly newsletter.

Planned giving is a foundation of furthering library services and spaces. If you are interested in planned giving to the library, please contact <u>The Moline Regional Community Foundation</u>.

Materials Donation

Please refer to the library <u>Material Donation Policy</u> for details on how to donate materials to the library.

Art/Artifacts Donation

The acceptance of donated art or artifacts will be reviewed on a case-by-case basis by the Library Director. Special consideration will be given to local history materials. Donations may be used, sold, or disposed of in the best interest of the Library.

Approved by the Library Board of Trustees on April 28, 2025